


# ACT Wildlife

## Head of Fundraising

  
Do you love Canberra and living in the Bush Capital?

  
Are you passionate about preserving Canberra's native wildlife?

  
Can you connect with people to help raise funds to support important work?

ACT Wildlife is seeking a **Head of Fundraising** to enable the expansion of our critical infrastructure and permanent staffing to give us the best possible chance to **rescue, rehabilitate and release** wildlife back into their natural habitat.

### Who is ACT Wildlife?

ACT Wildlife is the only rescue service for wildlife in the Australian Capital Territory. ACT Wildlife acknowledges the inherent value of the life of every native animal and the role it plays in the environment. We rescue, rehabilitate and release injured, sick and orphaned native wildlife as well as educate the public about sharing the urban interface with these animals.

We are a volunteer run charity that has reached a critical point, one where we need to grow to support the important work we do. This requires new income streams which will fund the employment of a full-time vet and better equip our venue to cater for the care of injured wildlife.



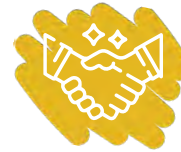
### What type of person are we looking for?

We are looking for an experienced expert to join ACT Wildlife who is:



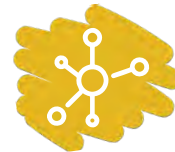
#### Committed

- + Committed to our vision and values.
- + Positive, self-motivated, outcomes-driven.
- + Passionate about Canberra and the wildlife in our region.



#### Experienced

- + Experienced in fundraising at the individual and corporate level.
- + Able to develop strategies to engage a wide public audience.
- + Capable of developing long-term support in the community.



#### Connected

- + Connected with the Canberra community.
- + Established networks with potential donors, philanthropists, and other stakeholders.
- + Experienced at building long-term partnerships.
- + Politically savvy with an understanding of the issues surrounding animal welfare.



We are looking for someone who can work both collaboratively as well as autonomously, with a diverse range of stakeholders and contributors.

For more information, please contact Yana del Valle, the President of ACT Wildlife on [president@actwildlife.net](mailto:president@actwildlife.net)



# What are the key roles and responsibilities?

## Fundraising



- + Develop fundraising programs and income generation streams to promote the ACT Wildlife's work, increase funding and expand the supporter base.
- + Develop, implement, monitor and report on fundraising.
- + Oversee implementation of regular giving via the acquisition of new regular donors.
- + Work closely with the communications team to ensure alignment between fundraising and campaigning activities and opportunities for coordinated approaches to engaging supporters.
- + Guide and implement the annual Fundraising Plan.
- + Work closely with government organisations to achieve ongoing funding leading to financial security and sustainability.

## New Revenue Streams



- + Guide and implement ACT Wildlife's fundraising mobilisation strategy in collaboration with the president and committee members.
- + Stay abreast of new developments in fundraising innovation, revenue growth, and social enterprise.
- + Guide and implement social responsibility initiatives and new revenue streams to grow income from non-traditional sources.
- + Increase and retain donors both large and small.

## Management



- + Contribute to developing, implementing, and reviewing ACT Wildlife's Strategic Plan, Annual Work Plan and Budget.
- + Participate in and contribute fundraising data and insights at Committee Meetings.
- + Work closely with the President to ensure financial transparency and accountability to our supporters.
- + Represent and promote ACT Wildlife in relevant meetings and forums.
- + Apply for and report on grants.



## New position

- + Maximum term of 3-years, *contingent upon annual reviews.*
- + Three days per week.
- + Work from home.
- + Remuneration on request.

## To apply please submit:

- + A 600-word pitch outlining your fundraising experience and capabilities, and alignment to ACT Wildlife's mission.
- + Your current resume and two referees.

To: [secretary@actwildlife.net](mailto:secretary@actwildlife.net)